

Planning your move.....

The first steps (6-8 weeks before you move)

- Talk to your children about the move and involve them
 - Have a clean out
 - Start running down food items
 - Prepare an inventory of everything
 - Get quotes and referrals for removalists
 - Sell/give away unwanted items
 - Keep a list of the addresses on incoming mail
 - Plan your move
 - Start asking friends and family for assistance on moving day
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Getting really organised (4 weeks before)

- Source packing boxes and materials
 - Organise labels for boxes so you know what's what
 - Use small boxes for heavy or fragile items
 - Start packing your rarely used items
 - Put lighter items in larger boxes
 - Mark fragile boxes clearly
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Still so much to do (the last 2 weeks)

- Cancel local deliveries i.e. papers, milk
 - Confirm removalist arrangements
 - Arrange redirection of mail
 - Start telling people your new address
 - Notify financial institutions
 - Arrange connections (phones, electricity & gas) at your new home
 - Arrange final accounts for services
 - Confirm progress of house sale/purchase
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Don't panic - you're organised!! (the last days)

- Ensure valuables are packed well
 - Have your final clean up and throw out
 - Clean and defrost the fridge
 - Confirm friends and family help
 - Disconnect major appliances
 - Pack clothes and toiletries in an overnight bag so everyone has what they need on moving day
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The big day has arrived!

- Check and clean rooms as they are cleared
- Remember to take regular rest breaks and drink plenty of fluid
- Keep phone numbers handy - removalists, solicitors, real estate agents - just in case!
- Sort out your keys
- Enjoy - you're so well prepared, everything will run smoothly

Remember to inform...

Family, friends and associates

- | | |
|--|---|
| <input type="checkbox"/> Family | <input type="checkbox"/> Friends |
| <input type="checkbox"/> Work colleagues | <input type="checkbox"/> Babysitters |
| <input type="checkbox"/> Schools | <input type="checkbox"/> Community groups |
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Services

- | | |
|--|--|
| <input type="checkbox"/> Electricity | <input type="checkbox"/> Phone company |
| <input type="checkbox"/> Gas company | <input type="checkbox"/> Pay TV service provider |
| <input type="checkbox"/> Internet service provider | <input type="checkbox"/> Postal Service |
| <input type="checkbox"/> Home delivery services | <input type="checkbox"/> Tradesmen i.e Gardener |
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Health

- | | |
|--------------------------------------|----------------------------------|
| <input type="checkbox"/> Doctor | <input type="checkbox"/> Dentist |
| <input type="checkbox"/> Specialists | <input type="checkbox"/> Chemist |
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Finances

- | | |
|---|---|
| <input type="checkbox"/> Bank, building society, credit union | <input type="checkbox"/> Credit card |
| <input type="checkbox"/> Superannuation company | <input type="checkbox"/> Investment/Income Source |
| <input type="checkbox"/> Financial Advisor/Stockbroker | <input type="checkbox"/> Insurance |
| <input type="checkbox"/> Leasing or Rental companies | <input type="checkbox"/> Employers |
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Government Agencies

- | | |
|---|--|
| <input type="checkbox"/> Centrelink | <input type="checkbox"/> Department of Veterans Affairs |
| <input type="checkbox"/> Australian Taxation Office | <input type="checkbox"/> Australian Electoral Commission |
| <input type="checkbox"/> Medicare | <input type="checkbox"/> Any Foreign pension provider |
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Car

- | | |
|--|---------------------------------------|
| <input type="checkbox"/> Drivers Licence | <input type="checkbox"/> Registration |
| <input type="checkbox"/> RACQ or similar | <input type="checkbox"/> Insurance |
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Pets

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> Council Registration | <input type="checkbox"/> Vet records |
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Shops, Clubs and Hobbies

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|--|---|
| <input type="checkbox"/> Shops where you have an account | <input type="checkbox"/> Magazine subscriptions |
| <input type="checkbox"/> Library | <input type="checkbox"/> Club Memberships |